The Dean, as Chief Executive Officer of the College, is responsible, in conjunction with the College faculty for developing administrative policies and programs. The Dean or his representative is an ex-officio member of all standing College committees.

## **Standing Committees**

All standing committees are expected to provide written minutes of all meetings. These minutes are to be distributed to all committee members and made available to the Dean if requested.

## Muma College Administrative Committee

The Muma College Administrative Committee (MCAC) comprises the Dean, Associate
Deans, department heads (chairs, director(s), Director of MBA Programs, Director of
Undergraduate Studies, center directors, the college development officer and the Director
of Communications and External Relations The MCAC is responsible fmenBA 5 1. 60 T 0 Td[p1f)12 7m)-9.CC(i)JJ

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For proposed non-substantive additions or changes (e.g. change in course name, prerequisites or course sequencing that only impacts a single school within the college), the committee shall consider all proposed changes and by majority vote approve or veto proposals without the need to advance the proposal to the full college faculty.

The Committee shall set the learning goo5 (o)-9.955 ig

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access, and representation; for developing resource requirements, timelines, and evaluation measures; and for gathering and analyzing statistical and attitudinal data. The Diversity Committee is comprised of one representative from each