

## Chapter 804 A&S Fee Proviso Language

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### 804.1. Purpose

804.1.1. This chapter serves to outline the funding conditions for the allocation and expenditure of A&S Fees Proviso in the current fiscal year.

### 804.2. Restricted Reserve Allocation

804.2.1. The ASRC shall set aside an amount between 5% and 10% of the projected revenue to be used if fee collections are fewer than projected or in case of unforeseen circumstances as approved by the University President or designee.

### 804.3. Rules and Regulations for all A&S funded programs, services, and activities:

804.3.1. All A&S funded programs, services, and activities that benefit the Student Body must be submitted with a detailed explanation and justification for each item.

804.3.2. Any event or service funded fully or partially by A&S fees shall be open to USF students, free of any kind of charges unless specified otherwise within SG Statutes.

804.3.3. Any revenue collected from any A&S funded events shall be placed in an auxiliary account with a product code specific to that event.

804.3.4. A&S funded materials shall be distributed in a manner open to all students on a first come first serve basis.

804.3.4.1. A&S funded departments may deviate for items related to job performance.

804.3.5. A&S funds may be expended on speaker fees and/or honorariums if it benefits USF students.

804.3.6. A&S funds may be expended in recognition of USF faculty, staff, advisors, and/or coaches in non-monetary forms

804.3.7. A&S funds shall not be expended on or in behalf of any direct donation to any

804.3.9. The CAFC and Campus Council may allocate an allowance to any A&S funded entity for the purpose of purchasing services provided by the USF Print Shop partnership or its equivalent.

804.3.10. The CAFC and Campus Council have the authority to allocate monies lower than the maximum amount of maximum occurrence.

804.3.10.1. Each campus will have authority and autonomy over a campus budget.

804.3.11. The CAFC and Campus Council have the discretion to deny funding to any Activity & Service fee budget request with proper justification.

804.3.12. The Senate shall delegate allocation authority, when appropriate, to the Respective Campus Councils for the purposes of allocating grants, with the exception of Conference Presentation Grant which shall be ~~added to~~ SBS or business office equivalent Grant allocations shall adhere to all restrictions as set forth by this Proviso.

804.3.13. Any request to deviate from Proviso by CAFC must be presented by the CAFC chair with the committee's justification for deviations frSBiy (a)-4 (t)303 (o)10iono 1 Tf 0.3(o)10





804.6.3.10. Travel for volunteer or service work

804.6.3.11. Social Media Advertising

804.6.3.12. Speaker/Honorarium travel accommodations

804.6.3.13. Room reservations outside of the Marshall Student Center (MSC)  
Sarasota/Manatee Campus

804.6.3.13.1. If the respective student center is unable to accommodate PSO's may submit written documentation to Student Business Services or business office equivalent for an exemption

804.8.2. A&S fees may be funded and flexibly expended to a maximum amount for travel per year listed below ("least cost" method will be used):

804.8.2.1. Total travel expense: Maximum of \$7,000 per year

804.8.2.2. Food for travel may be provided as defined by state statutes or university policy

804.8.2.3. Personal Vehicles: as defined by state statute or university policy

804.8.3. A&S fees may be funded to a maximum amount before taxes for travel per year listed below ("least cost" method will be used):

804.8.3.1. Vehicle Rental (Up to 6 passengers): \$60 per day, per vehicle

804.8.3.2. Vehicle Rental (7-11 passengers): \$75 per day, per vehicle

804.8.3.3. Vehicle Rental (12+ passengers): \$100 per day, per vehicle

804.8.3.4. Lodging: \$50 per student per night

804.8.3.5. Registration: \$250 per student per conference

804.8.3.6. Bus Rental: \$1,500 per event

804.8.4. A&S funds that are allocated to an SG Travel Grant shall be equally divided among the recipients.

804.8.4.1. A&S funds allocated to recipients that do not travel shall not be expended.

804.8.4.2. Recipients who do not travel may find another member of the organization to replace them within 10 business days of the first day of travel, in which case the travel grant funds shall be expended.

804.8.4.3. Students shall be physically present at conferences to be eligible to receive funding.

804.8.5. In case that travel is restricted for any or all USF campuses due to unforeseen circumstances, RSOs will be allowed to request funding for virtual conference registration fees.

804.8.5.1. Registration: \$250 per student per conference

804.8.5.1.1. The registration shall be paid only

804.8.5.1.2. Total travel expense: Maximum of \$7,000 per year

804.9. Additional Rules and Regulations for the Homecoming Grant Program:

804.9.1. To receive Homecoming funds, student organizations shall request a SG Homecoming Grant. The Senate Grants Committee shall decide the amount allocated per request in compliance with these Statutes.

804.9.1.1. No grant shall exceed \$1,550

804.9.2. Organizations are not allowed to submit more than one (1) Homecoming Grant per year.

804.9.3. A Homecoming Grant should not be allocated for more than one (1) event per organization.

804.10